

Date: 1/25/2021

## 2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Wheatland Elementary School District

Number of schools:

4

Enrollment:

1275

Superintendent (or equivalent) Name:

Craig Guensler

Address:

111 Main Street

Phone Number:

5306333130

City

Wheatland

Email:

cguensler@wheatland.k12.ca.us

Date of proposed reopening:

October 2020

County:

Yuba

Current Tier:

Purple

*(please indicate Purple, Red, Orange or Yellow)*

Type of LEA:

Elementary District

Grade Level (check all that apply)

<input checked="" type="checkbox"/> TK	<input checked="" type="checkbox"/> 2 <sup>nd</sup>	<input checked="" type="checkbox"/> 5 <sup>th</sup>	<input checked="" type="checkbox"/> 8 <sup>th</sup>	<input type="checkbox"/> 11 <sup>th</sup>
<input checked="" type="checkbox"/> K	<input checked="" type="checkbox"/> 3 <sup>rd</sup>	<input checked="" type="checkbox"/> 6 <sup>th</sup>	<input type="checkbox"/> 9 <sup>th</sup>	<input type="checkbox"/> 12 <sup>th</sup>
<input checked="" type="checkbox"/> 1 <sup>st</sup>	<input checked="" type="checkbox"/> 4 <sup>th</sup>	<input checked="" type="checkbox"/> 7 <sup>th</sup>	<input type="checkbox"/> 10 <sup>th</sup>	

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is [K12csp@cdph.ca.gov](mailto:K12csp@cdph.ca.gov)

LEAs or equivalent in Counties with a case rate  $\geq 25/100,000$  individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

### For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

I, Craig Guensler, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

**Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Our Elementary classes have 10 to 17 in a group. Our middle school classes have 12 - 18 in a group

If you have departmentalized classes, how will you organize staff and students in stable groups?

Students will travel together as one group to each departmentalized class

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Electives are taught through Distance Learning

**Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

We have have the students on campus at one time. Students and staff will remain with masks while moving within the school. No cohorts are mixed. Students have multiple exits to enter and exit the campuses. Students are picked up after the session AM/PM. Students are dropped off for PM after all the students for AM have been picked up

**Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be and enforced for staff and students.satisfied

All students and staff are required to wear masks!

**Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Self Screening for staff and students. Ill students are taken to an isolation room where their parents are contact and they are picked up

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

We have sinks in many rooms. Each class has been supplied with sanitizer. We also have sanitizing stations in high traffic areas

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

We have a District nurse that has been trained and conducts all of our tracing.

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

AM/PM Sessions - Students desks are spaced 6 feet apart in most cases. Students also have desk partitions for All students desks

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum:  feet

Minimum  feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

We have a couple classes where we have 18 students and it is physically impossible to have all students 6 feet apart. We have desk partitions to enhance the safety of the students

- X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

Posted on the website and sent home to all families

- X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

We are not planning any asymptomatic self testing. If a staff member or students requires a COVID test, we send them to the county testing site.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

- X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

If a student has been exposed they must be tested or quarantine for the appropriate number of days

Planned student testing cadence. Please note if testing cadence will differ by tier:

[Empty text box]

**Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

We have previously reported all positive cases to the presidents of the local bargaining units, and anyone that was deemed a close contact. We will now notify all staff at a site if we have a psotove case and the person was on site during their infectious period

**Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

An email will be sent to all without violating FERPA and HIPAA

**Consultation:** (For schools not previously open) Please confirm consultation with the following groups

We have been open and have a MOU in place

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: WESTA & CSEA #626

Date: October 23, 2020

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: [Empty text box]

Date: [Empty text box]

*If no labor organization represents staff at the school, please describe the process for consultation with school staff:*

[Empty text box]

**For Local Educational Agencies (LEAs or equivalent) in PURPLE:**

**Local Health Officer Approval:** The Local Health Officer, for (state County) Plan, cases Yuba. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

To Be submitted

**Additional Resources:**

Guidance on Schools

Safe Schools for All Hub